



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium Joint Committee**

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee meeting held on Tuesday,  
26 September 2023 at 2.00 pm.

This meeting was recorded, details of which can be accessed [here](#)

**County Borough Councillors - Llwydcoed Crematorium Joint Committee Members in attendance:-**

Councillor A Fox (Vice-Chair)

**Merthyr Tydfil County Borough Councillors**

Councillor M Colbran Councillor J Thomas

**Rhondda Cynon Taf County Borough Councillors**

Councillor J Cook Councillor A Crimmings  
Councillor G Jones Councillor A O Rogers

**Officers in attendance**

Mr S Preddy, Group Accountant  
Ms J Beer, Bereavement Services Manager  
Mr C Pritchard, Bereavement Services Operations Manager  
Ms L Coughlan, Solicitor

**Apologies for absence**

Councillor D Isaac

**9 DECLARATION OF INTEREST**

There were no declarations of interest in matters pertaining to the agenda.

**10 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 27<sup>th</sup> June 2023.

Matters Arising.

(Minute 6) - Members were informed that a letter had been sent to, the Former Bereavement Services Manager on behalf of the Committee, who was appreciative of the Committee's best wishes.

(Minute 7) - The Audit Report is now complete with all the recommendations implemented.

**11 REPORT OF THE BEREAVEMENT SERVICES MANAGER**

The Bereavement Services Manager provided Members with details of the Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

In anticipation of severe weather approaching, Members raised concerns in respect of the ground's durability. The Bereavement Services Operations Manager advised that inspections for deterioration of the land were carried out; and confirmed the use of rubber matting in areas of demand.

Following consideration of the report, it was **RESOLVED**:

- i. To note the Statistics and Performance figures contained within the report relating to the operation of the Crematorium since the last meeting.

## **12 PERIOD 5 BUDGET MONITORING UPDATE 2023/24**

The Group Accountant provided Members with the Period 5 Budget Monitoring Update 2023/24.

Members were informed that the installation of CCTV had not yet commenced and; the Bereavement Services Operations Manager agreed to pursue the Council's Corporate Estates department.

Following consideration of the report, it was **RESOLVED** -

- i. To note the report; and
- ii. To approve the Period 5 Budget Monitoring Update 2023/24

## **13 URGENT BUSINESS**

With the agreement of the Chair, the Bereavement Services Manager reported an additional spend to Committee to replace flooring to comply with Health and Safety Standards within the Crematorium.

An inspection by The Federation of Burial and Cremation Administration will be carried out on the 5<sup>th</sup> October 2023.

A date has been agreed for the Annual Christmas Concert, Saturday 2<sup>nd</sup> December 2023.

**This meeting closed at 2.18 pm**

**Councillor A Fox  
Chair.**